



0.2 The Way We Meet - Listening Notes

Attention, connection, and making space for one another

Technology Commons
Port Credit Secondary School
Presenters 1-34

Submitted by (student number): _____

Date: _____

Make space for each speaker: phones away unless directed otherwise, face the speaker, avoid side conversations, and write one brief note for every presenter. Circle **A** = Attentive, **S** = Some lapses, or **N** = Not attentive. Be honest: an honest S or N is better than a false A. After the final presentation, complete the reflection pages.

No.	Presenter	Listening note / connection / question / comment	My attention
			A / S / N
1			A / S / N
2			A / S / N
3			A / S / N
4			A / S / N
5			A / S / N
6			A / S / N
7			A / S / N
8			A / S / N
9			A / S / N
10			A / S / N
11			A / S / N
12			A / S / N
13			A / S / N
14			A / S / N
15			A / S / N
16			A / S / N
17			A / S / N



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No.	Presenter	Listening note / connection / question / comment	My attention
			A / S / N
18			A / S / N
19			A / S / N
20			A / S / N
21			A / S / N
22			A / S / N
23			A / S / N
24			A / S / N
25			A / S / N
26			A / S / N
27			A / S / N
28			A / S / N
29			A / S / N
30			A / S / N
31			A / S / N
32			A / S / N
33			A / S / N
34			A / S / N



0.2 The Way We Meet - Listening Reflection

Evaluate how you listened, how you handled lapses, and what you will do next time.

Submitted by (student number): _____

Date: _____

Listening self-evaluation - use evidence

Score each area, then write what you actually did. If it was not strong, write what you will do differently next time.

Area	/2	My evidence / next step
Attention & Presence phone away, face speaker, avoid side talk, refocus	_____	
Audience Notes specific note for each presenter	_____	
Discussion & Connections questions, comments, or connections	_____	
Completion & Consistency kept up across all presenters	_____	
Integrity & Reflection honest ratings and thoughtful reflection	_____	

My listening total:

/10

Listening reflection - write in your own words

When was I most attentive? What did I do that helped me listen?

Where did my attention slip, or where did I need a reminder? What happened?

What is one specific thing I will do next time to be a better listener and audience member?

Learning Skills self-evaluation

Circle C = Consistently, S = Sometimes, or N = Not yet. Give evidence of what you did or a specific next step.

Skill	C / S / N	My evidence / next step
Responsibility prepared, phone away, completed/ submitted	C / S / N	
Organization notes complete, readable, in order	C / S / N	
Independent Work worked without repeated reminders	C / S / N	
Collaboration respectful audience; supported speakers	C / S / N	
Initiative offered a question, comment, or connection	C / S / N	
Self-Regulation managed distractions and refocused	C / S / N	



0.2 The Way We Meet - Presentation Reflection & Submission

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Port Credit Secondary School

Compare your 0.1 presentation with what you learned from watching and listening to classmates.

Submitted by (student number):

Date:

This is a reflection, not a re-mark. After seeing other approaches, reconsider what worked in your own 0.1 Past, Present & Becoming presentation and what you would do differently next time.

Re-score my 0.1 presentation after hearing the class

Knowledge	Thinking	Communication	Visuals & access.	Application	Total
/2	/2	/2	/2	/2	/10

Presentation reflection - compare, do not just score

After hearing others, what is one part of my own presentation that I still think was effective? Why?

Describe one specific thing another presenter did effectively. Why did it work for the audience?

Compared with what I saw and heard, what is one part of my presentation I would change? Why?

What is one specific thing I will do differently in my next presentation?

Activity feedback: What helped you listen, connect, or learn from other people?

Improve it next time: What should change to make this activity better?

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